PPC Meeting Minutes
June 10, 2019

Attendees: Msgr. Dempsey, Chris Kelley, Jennifer Boldry, Heidi Christen, Jim Pink, Mary Beth Schmidt, Tom Condon, Mike Shapiro, John Lucas, Jon Testwuide, Guests: Pat Moorehead

Absent: Eliah Najjar, Walt Falkowski

Opening Prayer: Jon

Approval of May Minutes: Approved

Pastor's Report (Msgr):

- Confirmation was Thursday May 16. Bishop Perry presided over the ceremony. In all 66 young adults were confirmed. The Bishop met with families afterward. The day went very well.
- Appreciation dinner for ministries was held on May 24th. The staff did a great job pulling together the event. The mass and social after went very well.
- Bridget Bicek the youth minister is leaving to pursue further education. Kyle Groves has been hired to replace her. He comes from a parish in Tinley Park. His current program is larger than ours but does not include confirmation. He will start in time to transition with Bridget.
- Summer capital projects are about to begin. The largest project is resurfacing of the parking lot. Monsieur and Jennifer will be meeting with the selected contractor prior to signing of the contract.
- The second major project is the lighting control system for the main church. This project will cost around $35,000. The system installed when the church was built was very elaborate. The new system will be less complicated.
- These capital projects will be financed from savings. The O'Gara center also required some funding from savings. Some of these funds will be replenished when all the funding for "To Teach Who Christ Is" campaign are realized.

Renew My Church:

- A large group met at Mundelein Seminary to continue the process. Much of the focus now are the parishes on the south side.
- Not much else to report as we are not on the schedule until 2023.
- As part of the discussion about reaching out to people it became apparent, we may not have a complete list of parishioner emails. Eliah was going to review current data base to see how many we are missing. Once we understand the gap, we will discuss best way forward. Tom was going to evaluate technologies for doing blast emails to all parishioners.

How do we reconnect with some that are no longer attending church and parish activities? Question was asked if there was a survey that we could use to get a feeling for why families are not engaged. There are some out there.

Old Business:

AED / CPR Training

- Maybe we should have new ushers required to take the course. The Lake Forest Fire Department will be offering classes from time to time. The cost of these classes are less than the ones at Citywide.
- Citywide CPR offers training to get Basic Life Support (BLS) certification. The course fee is $69 and an additional $20 for a manual. They are located in Schaumberg. The website is citywidecpr.com.

Ministry Fair - September

- Proposed table layout for the fair. Tried to group similar ministries and determine how much space was needed for each. Emailed ministry leaders. Some have responded and some have not. Heidi currently working on marketing material. As we get closer different ministries will be highlighted in the bulletin. In addition the description will be on-line where people can sign up after they read through the description.
- June is a critical month for ministry leaders to get their descriptions of their ministries submitted to Heidi. This will be critical in making the event successful.
- Jon suggested the following moto which everyone agreed to "It's not one person doing everything but everyone doing one thing."

New Business:

- New PPC Members: Mary Kelly, Krista Testwuide
- Transitioning Ministry – Some ministries have fallen by the wayside because the leaders may no longer have the time or have moved from the parish. There is not an active transition plan for these ministries if they are still needed. How do we transition? Some organizations have a defined succession. Will take this item up in the fall.
- Action item from Parish Council dinner is to email Chris about ideas that were talked about with our sister parishes at the dinner. Overall the dinner was a success and it was thought that it would be a good idea to have the dinner once a year.
- Discussed the need to develop a charter/by-law for the Parish Council. There currently is nothing from Archdiocese. Going to reach out to see if Holy Cross or St Mary have them.
- Email contact info and communication with Parishioners:
    - Jennifer distributed a letter from Jackie Carney from the Archdiocese about the rules regarding email contact with parishioners. The most important item is an opt out provision. There were other recommendations as to how the emails can be most

effective. One of these is that if you inundate parishioners with emails they will be less effective and may opt out.

- Tom and Jennifer have discussed the current data base for emails. The current system Parish Data System was developed for PC use and is being adapted to the cloud. This was the Archdiocese standard many years ago. Tom believes there are better applications out in the market that were developed for the cloud.
- Any new system would have to be able to manage parish data and religious ed formation.
- Jennifer was going to reach out to her other Business Managers to see what other parishes are using.
- This item was decided to be taken up in fall. A small group will continue to work through the summer to frame the issue and develop some possible solutions. In the meantime, the PDS should be used for all records.

Suggestion Box – Can we have white hosts?

Up Coming Meeting Schedule

July 2019 – No Meeting
August 2019 – No Meeting
September 9, 2019
October 14, 2019
November 11, 2019
December 9, 2019
January 13, 2020
February 10, 2020
March 16, 2020
April 20, 2020
May 11, 2020
June 8, 2020
July 2020 – No Meeting
August 2020 – No Meeting

All meetings to begin at 7 pm and are held in the Community Room

Closing Prayer: Heidi

Respectfully submitted,

Jim Pink